



Back to School 2019-2020

Calendar: Please find the 2019-2020 St. Louis School [year-at-a-glance calendar](#). A monthly calendar of events may be found under Parents/Calendar.

Class List: Each family (K-5) was mailed a class list for each child attending St. Louis School. Each grade level is followed by the teacher's first initial of her last name. For example, 3B would mean Gr. 3 with Mrs. Bennett. Every effort has been made by the teachers to place your child in the classroom in which we are confident your student will excel. We thank you for your support.

Emergency Information Form: This form **MUST** be returned on the first day of school. We need one form PER child. It is imperative that we can reach you should the need arise during the day.

FACTS Tuition Payments: The FACTS website is online at online.factsmgt.com.

Forms: All pertinent information and school forms are posted on the school website (<http://slspittsford.org>) under **SCHOOL NEWS, Back to School 2019-2020**.

First Day of School: *Wednesday, September 4, 2019.* We will follow the regular school day schedule for Grades K5-5. **School begins at 8:45 a.m. and ends at 3:00 p.m.** Parents must send in snack and lunch to school with their child. We encourage all children to bring a water bottle (nothing glass). If they choose, all children can receive a carton of 2% white milk free of charge through September 20. In order to continue to receive milk after that date, an order will need to be turned in with payment to the office (form on website).

Hot Lunch: We are in the process of setting up our hot lunch program. It is **planned to begin in September. Please check the website and the School Newsletter, as well as the website** for further information. **We need parent volunteers in order to run hot lunch. Please notify the office if you are able/interested in helping.**

Milk: All students have the opportunity to order milk for lunch during the school year. The choices are 2%, Skim, or Chocolate Milk. Please see the [Milk Ordering Form](#) for more information. Payments may be sent in to the office or paid online through our school website.

Uniform Attire: Students in Grades K5-5 are expected to be in full uniform beginning with the first day, including the gym uniform. You may refer to the **Uniform Code quick sheet**, or full detail in the [Parent/Student Handbook](#). **Walking shorts must be to the knee and socks must cover the ankle bone.**

NO PARKING/STOPPING/STANDING REMINDER: In an effort to make school bus drop-off better, the entire area from the corner of Locust St. to Elmbrook St. is a NO parking, NO stopping, and NO standing zone for all vehicles other than buses until 9:00 a.m. If you must drop your child off at school, please do so in front of the Manse building, but do not park, just “drop and go.” **This is mandated by the Village of Pittsford and could result in a ticket if not in compliance.**

Finding Your Classroom: Buses will drop students off at the drive-way on Rand Place. Adults will be there as the bus drops them off, as well as at all doors. All teachers will be on the courtyard to greet students as they arrive on the first day. They will help direct them to their appropriate classroom. Beginning the second day, the children will enter the building right from drop-off and head to their classrooms at 8:30 a.m. Students may not be dropped off earlier than 8:30 a.m.

NOTE: Once the 8:45 a.m. bell rings, *your child is late for school*. The parent must then sign the child in at the main office and write a NYS required note stating the reason of lateness.

School Supplies: You may find the list on your teacher website, as well as on the school website in the SCHOOL NEWS, Back to School 2019-2020. You will also need to check your teacher website for “grocery items” that are needed. The Preschool list may be found on the teacher websites.

Student/Parent Handbook/Agenda: The Student/Parent Handbook is located on the website under Parents as well as under SCHOOL NEWS, Back to School 2019-2020. In addition, each child in Grades 2-5 will receive an agenda. They are backordered until the end of September. Once they arrive, please send in the handbook receipt to your teacher.

School Website/Social Media: Please refer to the website (<http://slpittsford.org>) on a regular basis. It is ever changing with information that is important for you to know. You can also find us on Facebook at [stlouispittsford](#).

Parent Information Night: *Thursday, September 12, 2019* (grades K5-5), beginning at 6:30pm with a large group meeting in the gym followed by 2 sessions, 7:00pm and 7:30pm for you to meet with our teachers. This is a wonderful opportunity to hear about the school and get to meet your child's teachers and learn about our curricula.

Opening Mass: Please join us on Monday, September 9, 2019 at 9:10 a.m. as we celebrate Mass as a school community.

Nurse's Office: Immunization forms are due on the first day of school to our school nurse, Mrs. Schalabba. NYS law states that no child may attend class without complete immunization records in the hands of the school nurse.

Physical Exams: It is imperative (New York State requirement) that your child have a physical in Grades K, 2nd and 4th grades. If your child has had one within the year, please provide documentation from your physician.

Medical Needs: If your child has any special medical needs or any allergies requiring medication, Mrs. Schalabba needs the doctor orders for all medication by the first day of school, September 4, 2019. Finally, keep a copy of physical forms and other doctor documentation as some doctor's offices are now charging for duplicates.

Music Conference Form and Contract: Mrs. Gowan will hand out during class.

CASE (Creating a Safe Environment) Training: All parents who wish to be in the classroom or volunteer in any capacity MUST complete the Safe and Sacred CASE training. You can find information on CASE under the Parents link on the home page of the website. Please follow the simple instructions to complete the on-line training. You will need to print the certificate, code of conduct and test results and then turn them into the office. When you turn them in, you will need to provide your driver's license so that we can run a background check.

If you have any questions or concerns, please feel free to call me at 586-5200 or e-mail the office at laurie.aldred@dor.org.



FIRST DAY OF SCHOOL HOT SHEET!

Forms are on the website under PARENTS, Back to School 2019-2020.
Send all forms to the OFFICE!

- Emergency Form (1 PER child)
- Lunch, a snack, and a water bottle (no glass) packed!
- Immunizations for the school nurse
- Milk Order Form with payment (payable online, under PARENTS)

REMINDER: SLS does not accept cash payment unless specifically noted. Checks only!

Check the SLS website - slspittsford.org

WELCOME BACK!

SEPTEMBER

Calendar of Events



On Thursday, September 5th , SAC (School Activities Committee) will be sending home a packet of important information that will provide details with other important school activities and events such as our hot lunch program, parent volunteer opportunities, and enrichment. Referenced below is a summary of important dates and reminders for your calendar as we kick off the 2019-2020 school year:

September 3rd - Drop off School Supplies & Meet your Teacher 8:30 – 9:30 am. Meet at the playground at 9:30 for a treat provided by SAC.

September 4th - First Day of School for Students! **Student Emergency forms are due!**

September 9th – Opening Mass at 9:10 AM

September 12th – Parent Information Night (more information, to follow.)

September 19th - Family School Picnic at St. Louis School at 5:15pm

If you have any questions or concerns, please feel free to call me at 586-5200 or e-mail me at fran.barr@dor.org.