



**Draft St Louis School Advisory Board Meeting Minutes
Dec. 12, 2015 7:00 PM Parish Meeting Hall**

Attendance Jim D' Anza, Fran Barr, Mimi Bogdan, Daniela Moldoch, Chris Crowley, Mike Donner, Laurie Martin, Mike Moore, Fr. Robert Ring

Fr. Bob opened the meeting with a prayer and Jim D' Anza called for edits to the Nov. 3 meeting minutes. The minutes were approved as submitted.

New board members were introduced:

Mimi Bogdan has two children attending St. Louis School and her family feels a real connection to the school. She is active in and president of the PTO

Daniela Moldoch has worked at Discover, Citibank and Paychex, producing marketing communications. She has revamped the St. Louis School marketing brochures, produced the preschool mailings, open house postcards, and describing the St. Louis School benefits and academic programs.

Principals Report – Fran Barr

- Board By-Laws – Fran has prepared a draft revision for release Jan 1, 2016. Please review the draft that was distributed at the meeting.
- Reregistration starts January 11 for current families and open registration will Feb. 2. Decision regarding possible tuition increases will need to be made by the first of the year to be ready for registration
- Two Open House events following the Holidays:
 - January 19
 - February 2
- SLS Enrollment is steady
 - 288 PK-5

- There will be a meeting at Sutherland HS tomorrow night, Dec. 9 to discuss the introduction of full day kindergarten to the PCSD system. Fran Barr will attend that meeting.
 - Mike Moore will accompany Fran at the meeting
- School will be closed on Friday, Dec. 11 for the school Staff Retreat
- School Christmas Pageant, Thursday Dec 17 at 1:30pm and 6:30pm

There was a discussion about the 50th / 60th anniversary of St. Louis School. A review of the school history on the parish website convinced us that 2016 is the 60th anniversary of SLS having started in the Manse and the 50th anniversary of the present “L” shaped school building. A discussion followed about how to best celebrate the anniversary.

- A Gala is being planned for April 16th. The planning is being led by Kursten Jurs (2 children at SLS) and Emily Lewis (3 children at SLS).
- In addition, ideas being considered are family dinner, auction, family fun night, and basketball tournament.
- Monroe CC is being considered for the Gala
- St. Louis Church Parishioners will be invited to attend
- Want to Honor Alums
- Board will support PTO in this effort

Laurie Martin – St. Louis Church Finance Director lead the discussion about tuition levels for St. Louis School for the 2016-2017 academic year. The following points were discussed.

- A spreadsheet was distributed which details the various tuition combinations for last year.
- The school budget considers changes in the school programs, increases in teacher salaries, cost of living adjustments, benefits, # of teachers, pension assessments, medical insurance costs.
- Changes in tuition are based on the budget but take into account the perceived value offered at each level.
- There was a discussion about the number of different options for tuition particularly in pre-K where there are options for 3, 4, and 5 day attendance. Having this flexibility drew many to the school but as classes fill, it may be time to limit that.
- There was also a discussion about the multi-child discount and whether those levels are appropriate?
- Laurie Martin will consider these adjustments and reply before Christmas.

Jim D’Anza will continue as interim chair. The board will focus on larger issues rather than day to day operations. Regular meeting will occur every other month with special meetings as needed. Fran will change this in the draft of the bylaws.

Father Bob Ring introduced the idea of the St. Louis Parish development committee. It will coordinate the activities and fundraising for the 3 entities: St. Louis Church, St. Louis School, and Saints Place. A discussion followed about whether St. Louis School should have a dedicated representative on the Development Committee.

Daniela Muldoch distributed a document detailing the St. Louis School marketing communications plan. Earlier in the meeting she showed some of the brochures and mailings that her committee has produced. The marketing subcommittee is interested in recruiting designers, photographers, working people to support recruiting and retention. Fran Barr stated how happy the school has been with the effectiveness of these materials and noted that all of this work was performed at below the budget planned for them. The key to their success is having “their heart in the school”. The presentation was not reviewed in detail at the meeting but board members have been assigned this as homework!

The meeting was adjourned at 8:42.

Subsequent meetings are planned as follows and the parish meeting hall has been requested for them. Meetings start 7:00 pm

Feb. 2, 2016

Apr. 5, 2016

Jun. 7, 2016

Submitted by Mike Moore – Secretary