



**Draft St Louis School Advisory Board Meeting Minutes
Jan 6, 2015 7:00 PM Art Room**

Attendance Catherine Anania, Fran Barr, Sarah Blake, Chris Crowley, Susan Conlogue, Jim D'Anza, Carolyn Gerstner, Laurie Martin, Mike Moore, Mark Paris, Fr. Robert Ring, Dawn Schnell

Opening prayer offered by Dawn Schnell

Principal's Report – Fran Barr

- The school newsletter is now being delivered electronically except for 30 families who have requested to receive it on paper.
- Mrs. Pastor, the 4th grad teacher has decided to leave St. Louis. The immediate plan is to fill this position with a long term substitute teacher. Mrs. Barr is also interviewing a candidate this week. Mrs. Mack will teach 4th grade next year.
- There was a general discussion about what the make-up of the additions to the pre-K program will be. The final decision will be made after the registration for 6th grade is known. Ideas under consideration are the following:
 - 5th and 6th grades taught by Miss Scopa (ELA and Religion), Miss Smith (Math and Religion), and Mrs. Conlogue (Soc. St. / Science and Religion)
 - 6th grade will retain all of their special activities
 - 5th grade will pick up some special activities as the first 5th grade grads
 - PK 3/4 - 1 classroom for students registering for 3 or 4 or 5 full days
 - PK3 – 1 AM and 1 mixed PM session 3/4
 - PK4 – 1 AM and 1 PM sessions
 - May move Art to what is now Mrs. Schauber's classroom and using the Art room for the all-full-day PK.
- Mrs. Barr will participate in a child care program this weekend to be held at the Pittsford Library.

- Middle States School accreditation has been earned by St. Louis School in the past. This year the accreditation will be handled by DOR. We will receive a survey which we will complete to participate in the accreditation process.

Presentation of Next Year's Tuition – Laurie Martin

- Laurie Martin, the St. Louis Parish Finance Director presented the tuition rates planned for next year. These numbers are based on the planned distribution of students in the classes next year and represent a modest increase over the past years history. Re-registration begins Jan. 12 and Open registration begins January 26. The \$150 registration fee will remain. The planned tuition is shown below and it should be noted that the tuition rates for our competition will be announced soon

K-6 Parish Sponsored	2014-2015 Yr.	2015-2016 Yr.
1 st Child	4600	4800
2 nd Child	3250	3500
Additional Child	2464	2500
K-6 Non-Parish Sponsored		
1 st Child	5770	5800
2 nd Child	3920	4000
Additional Child	2464	2600
PreSchool ½ Day		
2 Days / Wk	1575	1650
3 Days / Wk	1995	2150
4 Days / Wk	2625	2800
5 Days / Wk	3360	3450
PreSchool Full Day		
3 Days / Wk	3990	4300
4 Days / Wk	5250	5600
5 Days / Wk	6720	6900

PTO – Carolyn Gerstner

- All of the PTO subcommittees are fully staffed and are working well. PTO is planning a fundraiser for Friday May 29th at 6PM. The event will be a Family Walkathon around the Pittsford Village with food provided by Sticky Lips BBQ. There will be sponsorship of the walkers and Sticky Lips coupons for purchase for \$10. This event will be held following the 5:15 Mass in the courtyard and will feature live music and possibly a live auction. It was noted that there are newly formulated guidelines from DOR concerning when and how parish events may serve alcohol. These need to be considered for future events.

Technology Update – Mike Moore, Mark Paris

- Mike Moore continues to work on the upgrade of the Drupal modules to include security issues and to allow the inclusion of Webforms on the site. Webforms will allow parents to electronically submit forms rather than printing them from the website and mailing in the filled in copies. Current upgrade versions are running on the external development system but fail on the web host.
- There was a discussion about how to limit access to data on the website that does not need to be made public. Mike Moore will survey what others are doing and present this for recommendation.
- Mark Paris noted that some of the .pdf documents on the website are images rather than text based .pdf documents. He has offered to help describe how these documents could be made available as text documents and thus be filled out electronically and returned

Internal Marketing – Sarah Blake

- The bulletin boards in the school are being updated and this has helped keep communications current. She recommends that a new volunteer position be created to keep the bulletin boards updated. The articles in the St. Louis Church Bulletin have been received well and Sarah noted that Barb Thomas has been very helpful with placing the St. Louis articles. Catholic schools week will include all of the traditional activities

External Marketing – Catherine Anania

- Work is ramping up for the Catholic Schools week and open houses. Dixon Schwabl is working on a brochure, press releases, and advertising for Brighton Pittsford Post and Genesee Valley Parent. Announcements will be submitted for community calendars for the open houses. A bulk mailing for open houses on Jan 27 and Feb. 4 is going out this week.

Other Discussions

- Some 6th grade parents for next year have looked at the alternative schools and have been pleased with what they have seen.
- The legacy sidewalk bricks have arrived and the tiles will be completed soon. Bricks not needed to acknowledge capital campaign donations will be offered for new donations.

Closing prayer offered by Dawn Schnell

Meeting adjourned 8:40 pm

Upcoming Meeting - Feb 3, 2015

Submitted by Mike Moore – Secretary